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# LICENSING SUB COMMITTEE

## Monday, 29th June, 2015

## 10.30 am

## Town Hall, Watford

## Please note the start time of this meeting

Publication date: 19 June 2015

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Ishbel Morren/Alan Garside in Democracy and Governance on 01923 278376 or by email to <u>legalanddemocratic@watford.gov.uk</u>.

Welcome to this meeting. We hope you find these notes useful.

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### **COMMITTEE MEMBERSHIP**

Councillors S Bolton, I Brown, J Brown, J Connal, K Crout, G Derbyshire, F Ewudo, M Haley, K Hastrick, M Hofman, M Mills, T Rogers, S Silver, M Watkin and S Williams

The Sub-Committee to comprise 3 members from those listed above.

### AGENDA

#### PART A - OPEN TO THE PUBLIC

#### 1. COMMITTEE MEMBERSHIP/ ELECTION OF A CHAIR

#### 2. DISCLOSURE OF INTERESTS (IF ANY)

3. APPLICATION FOR A NEW PREMISES LICENCE: SEU CAFE, 30 VICARAGE ROAD, WATFORD, WD18 0EH (Pages 5 - 30)

Report of the Head of Community and Customer Services.

This report asks the Sub-Committee to consider an application for a new premises licence following the receipt of representations.

PART A

| Report to:                  | Licensing Sub-Committee   |
|-----------------------------|---|
| Date of meeting:            | 29 June 2015  |
| <b>Report of:</b><br>Title: | Head of Community and Customer Services<br>Application for new premises licence:<br>Seu Café, 30 Vicarage Road, Watford, WD18 0EH<br>15/00654/LAPRE |

#### 1.0 **SUMMARY**

1.1 An application has been received from Mr Lindomar Silva and Mr Gilson Mendes for a new premises licence in respect of Seu Café, 30 Vicarage Road, Watford to allow alcohol sales for consumption on and off the premises between 1000 hours and 2300 hours each day.

#### 2.0 **RECOMMENDATIONS**

2.1 That the Licensing Sub-Committee determines whether to grant the application (amended where appropriate for the promotion of the licensing objectives) as set out in the report.

#### Contact Officer:

For further information on this report please contact: Jeffrey Leib, (Licensing Manager), tel: 01923 278476 email: jeffrey.leib@watford.gov.uk

## Report approved by: Alan Gough, Head of Community and Customer Services

#### 3.0 **APPLICATION**

- 3.1 <u>Type of authorisation applied for</u> Grant of a new Premises Licence.
- 3.2 <u>Description of premises from the application form</u>

Seu cafe is a cafe and delicatessen specialized in Portuguese and Brazilian products. We have toilet facilities for our costumers. We also have a few tables and chairs for our costumers. We [are applying] for [an] on and off licence because we would like to add Portuguese wine, spirits and beer to our Portuguese deli products like cheese, parma ham, rice, pasta, [and] cereals. On licence for our costumers who would like to have a glass of wine or a beer if they wish. We don't [have] any intention to have tables and chairs outside the facilities.

- 3.3 A map of the location of the premises is attached at appendix 1.
- 3.4 The premises are a small retail unit on the pedestranised area of the Vicarage Road precinct local shopping parade, with residential accommodation immediately nearby. The submitted plan shows a total of seven tables with thirty seats.
- 3.5 The plan of the premises is attached at appendix 2.

| Licensable activity                                   | Permitted<br>now | Proposed     |
|---|------------------|--------------|
| Plays   |                  |              |
| Films   |                  |              |
| Indoor sports events                                  |                  |              |
| Boxing or wrestling entertainment                     |                  |              |
| Live music  |                  |              |
| Recorded music  |                  |              |
| Performances of dance                                 |                  |              |
| Anything of a similar description to live or recorded |                  |              |
| music or dance  |                  |              |
| Provision of facilities for making music              |                  |              |
| Provision of facilities for dancing                   |                  |              |
| Provision of facilities of a similar description to   |                  |              |
| making music or dancing                               |                  |              |
| Provision of late night refreshment                   |                  |              |
| Sale by retail of alcohol for consumption on the      |                  | $\checkmark$ |
| premises  |                  |              |
| Sale by retail of alcohol for consumption off the     |                  | $\checkmark$ |
| premises  |                  |              |

3.6 <u>Licensable activities</u>

#### 3.7 <u>Licensable hours</u>

|           | Proposed alcohol<br>sales hours | Proposed late<br>night refreshment<br>hours | Proposed opening<br>hours |
|-----------|---------------------------------|---|---------------------------|
| Monday    | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Tuesday   | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Wednesday | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Thursday  | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Friday    | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Saturday  | 1000 – 2300 hours               | 2300 – 2330 hours                           | 0700 – 2330 hours         |
| Sunday    | 1000 – 2230 hours               | 2300 – 2330 hours                           | 0800 – 2300 hours         |

#### 4.0 BACKGROUND INFORMATION

- 4.1 The following background information is known about these premises:
- 4.2 <u>Designated premises supervisor</u> Mr Lindomar Silva
- 4.3 <u>Current licences held</u> There are no previous licences associated with the premises.
- 4.4 The applicants currently have a premises licence granted to them by the licensing sub-committee on 16 March 2015 (reference 15/00155/LAPRE). It is understood the purpose of this present application is to allow the applicants to move into larger premises with better facilities. It is understood that if this application is granted the licence for 26 Vicarage Road may be transferred to a third party in the future. Any transfer would at that stage be subject to vetting by the police and any subsequent variation open to the usual public consultation process.
- 4.5 <u>Closing date for representations</u> 9 June 2015.
- 4.4 <u>Public notice published in newspaper</u> 22 May 2015.
- 4.7 <u>Visits and Enforcement action</u> The following notes relate to the premises at 26 Vicarage Road but are nevertheless relevant. However no other visits or actions have been necessary since the grant of the licence for those premises.

(1) The Licensing Enforcement Officer visited with PCSO and police Licensing Officer on 30.01.15 to discuss sale of alcohol to street drinkers. Advice only, no evidence and no further action. Spoke to one of the two owners, not the premises licence applicant.

(2) Visited again on 02.01.15, both owners were present. Allegation of sale of

alcohol on 01.02.15. No alcohol on premises, shown fridges and cupboards. Optics on wall in place pending grant of licence. Repeated advice and need for them to remain vigilant.

(3) On 10.02.15 the licensing authority emailed the applicant directly to advise him not to place any furniture on the highway as no licence had been applied for or granted under the Highways Act 1980.

#### 5.0 **PROMOTION OF LICENSING OBJECTIVES**

- 5.1 The applicant's proposed operating schedule is set out at appendix 3.
- 5.2 Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, how the activities will be managed particularly in respect of the licensing objectives.
- 5.3 The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always reminded to take careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence. The operating schedule is set out at appendix
- 5.4 Applicants should give consideration to the local area and reflect this in their application (see the statutory guidance at paragraphs 8.33 8.36). It should demonstrate an awareness of the local community, local crime and disorder issues, and the local environment.
- 5.5 This does not restrict the Sub-committee's power to attach conditions from the pool of model conditions (amended or otherwise) if they consider that they appropriate, proportionate, justifiable and within the applicant's power to comply with. A draft licence is set out at appendix 4 should the Sub-committee be minded to grant the application.

#### 6.0 **RESPONSIBLE AUTHORITIES**

6.1 A representation was made and withdrawn by Environmental Health following a modification to the operating schedule. The operating schedule has also been modified following discussions with the police (see below). No other responsible authorities have made representations.

#### 7.0 **INTERESTED PARTIES**

7.1 One representation signed by two people (attached at appendix 5) has been received from interested parties:

| Reference<br>letter | Name                                   | Address                 | Representative<br>Body (Yes/No) | Relevance to<br>which licensing<br>objective    |
|---------------------|--|-------------------------|---------------------------------|---|
| A                   | Clotilde Lockey<br>and Gary<br>Stocker | 73A<br>Vicarage<br>Road | No                              | Public<br>nuisance and<br>crime and<br>disorder |

#### 8.0 POLICY CONSIDERATIONS

- 8.1 The following provisions of the Licensing Act 2003 apply to this application:
  - <u>Sections 17 and 18 (Application for premises licence):</u> These sections set out how an application for a premises licence should be determined where valid representations have been received.
  - <u>The Licensing Act 2003 (Hearings) Regulations 2005 (as amended)</u> These regulations detail how hearings should be conducted to determine applications submitted under the Licensing Act.

#### 8.2 Statutory guidance

The following provisions of the March 2015 statutory guidance, to which the licensing authority must pay regard, apply to this application:

<u>Paragraphs 8.33 - 8.41:</u>

These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in light of this guidance whether the measures offered by the applicant are appropriate to promote the licensing objectives. It is equally important to use the same measure when looking at any steps requested by a party making representations against an application.

• <u>Paragraphs 9.30 – 9.39:</u>

These paragraphs explain that hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as how appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance and the licensing authority's statement of licensing policy.

- <u>Paragraphs 9.41 9.43</u> These paragraphs explains that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of the licensing objectives.
- Chapter 10:

This chapter looks at best practice in relation to conditions that may be attached to a premises licence should it be believed that such conditions are appropriate to promote the licensing objectives. Any additional conditions requested by any party should be considered with reference to this chapter.

8.3 <u>Statement of licensing policy</u>

The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

- <u>Policy LP1 Premises Definitions</u> The premises appear to meet the criteria for a café-bar under this policy.
- <u>Policy LP2 Location and Operation of Premises</u> Café-bars will, in the absence of any relevant representations and according to the merits of any individual case, generally be granted the hours and licensable activities according to the application.
- <u>Policy LP8 Prevention of Public Nuisance</u>
  Under this policy the Sub-Committee will consider any appropriate measures to deal with the potential for public nuisance and/or anti-social behaviour where relevant representations have been received.
- <u>Policy LP11 Representations About Applications</u>
  This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.
- 8.4 The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.
- 8.5 The Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

#### 9. CONDITIONS

- 9.1 The operating schedule, referred to above, sets out conditions that can be translated onto the premises licence if granted.
- 9.2 The starting point for dealing with applications where representations have been made should be to see whether there are any conditions that might address those concerns.
- 9.3 The applicants have agreed to the following conditions in response to concerns raised by the police:
  - (1) There shall be no alcohol served without food before 1200 hours;

(2) There shall be a minimum price to be paid for alcohol, wine and beer sold before 1200 hours

9.4 The applicants have agreed to the following conditions in response to the representation by Environmental Health:

- (1) there will be no more than five customers smoking outside at any one time;
- (2) ashtrays will be available outside;
- (3) the manager to monitor the noise levels outside;

(4) a staff member will clean outside area every two hours and that service will be recorded;

(5) signage will be displayed outside the facilities, asking costumers to respect neighbours when leaving the facilities or smoking;

(6) the manager will warn costumers regarding illegal motorcycling parking and will report to the authorities;

(7) meetings will be held with local neighbours on a regular basis to monitor the situation.

#### 10.0 **OFFICERS' OBSERVATIONS**

- 10.1 The sub-committee will be aware that each case must be considered on its own merits, and therefore the grant of the premises licence to the applicants for 26 Vicarage Road does not mean there is an automatic right to this application being granted.
- 10.2 The applicant has shown a willingness to include additional conditions to address the concerns of the responsible authorities and the interested parties. Officers have consulted with the Parking Service who have indicated that they are not aware of motorcycle parking taking place or increasing in The Hornets precinct, although they will be paying additional attention to the area as it is within a Controlled Parking Zone.
- 10.4 In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:
  - (a) grant the application in full.
  - (b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.
  - (c) reject the whole or part of the application.

<u>Appendices</u> Appendix 1 - map of the premises' location Appendix 2 - plan of the premises

Appendix 3 – operating schedule

Appendix 4 - draft premises licence

Appendix 5 – representations from interested parties

#### **Background Papers**

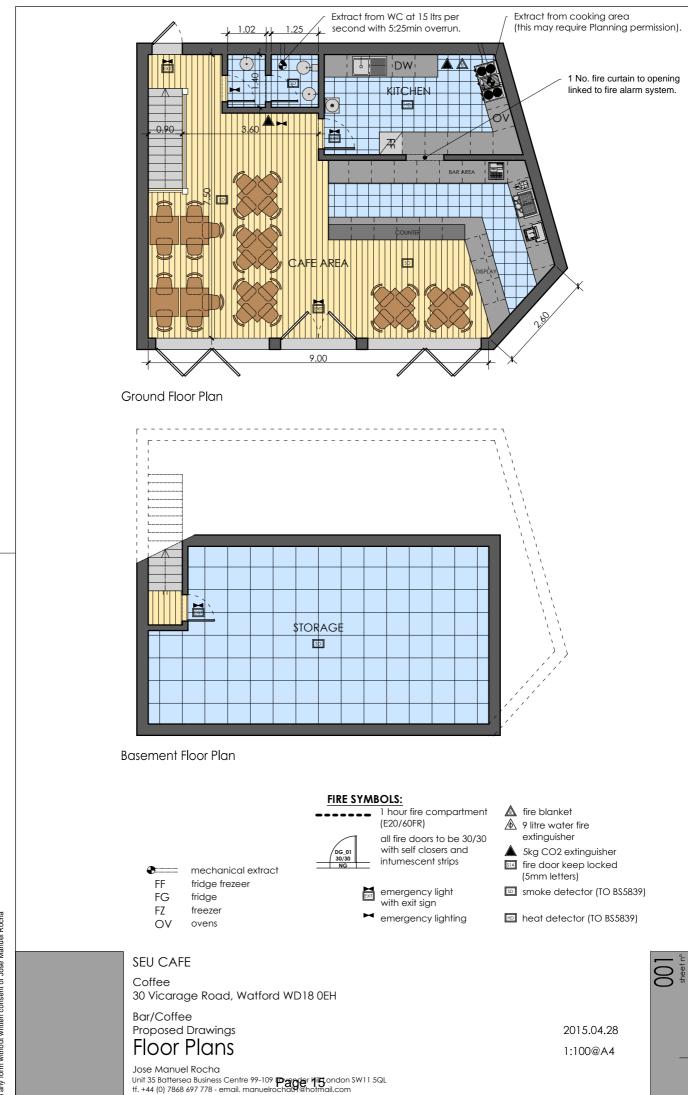
The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003 Amended guidance issued under section 182 of the Licensing Act 2003 (March 2015) Licensing Act (Hearings) Regulations 2005 Watford Borough Council Licensing Policy (January 2013-18) Watford Borough Council Pool of Model Conditions (March 2013)

<u>File Reference</u> Seu Café, 30 Vicarage Road



| Km | 0.02 | 0.04 | 0.06 | 0.08 | 0.1 |
|----|------|------|------|------|-----|



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**APPENDIX 3** 

#### 15/00654/LAPRE

#### OPERATING SCHEDULE FOR Seu Cafe, 30 Vicarage Road, Watford, WD18 0EH

#### **Description of premises**

Seu cafe is a cafe and delicatessen specialized in Portuguese and Brazilian products. We have toilet facilities for our costumers. We also have a few tables and chairs for our costumers. We [are applying] for [an] on and off licence because we would like to add Portuguese wine, spirits and beer to our Portuguese deli products like cheese, Parma ham, rice, pasta, [and] cereals. On licence for our costumers who would like to have a glass of wine or a beer if they wish. We don't any intention to have tables and chairs outside the facilities.

#### Concerns in respect of children

None

#### **General observations**

CCTV will be installed with 31 days data. Staff training regarding the four license objectives, under 25 Challenges, signage like no proof no sale, respect our neighbours when you leave the premises, refusal book, staff training records. Drunk or violent costumers will not be served. We will have a fire and Health safety risk assessments. We will participate in pub watch meetings if invited. Alcohol drinks will be stored away from children

#### Prevention of crime and disorder

CCTV with data for 31 days. The business will have always a staff member that is familiar with the CCTV operation. Staff will be trained to not serve drunk and violent costumers. DPS and premises license holder will participate in pub watch and locals neighbours association meetings if invited. Our business will not engage on irresponsible alcohol promotions. Off licence beer cans to be sold in pack of 4x and will not have more then 6 per cent ABV

#### Public safety

Drunk and violent people will not be served. CCTV with data for 31 days will be installed. We will participate in pub watch meetings and with local neighbours association. We will have a fire risk assessment and also health safety risk assessment. Alcohol to be stored in a cool dry place and away of any heat source. No irresponsible promotions. We will implement any recommendations given by the police and other authorities.

#### Prevention of public nuisance

Deliveries done by our suppliers will take place within the recommended times by the authorities. Rubbish bin collection will take place within the recommended hour by the authorities. Staff member to clean any rubbish or littering in front our premises during the day on a regular basis. Costumers will not be allowed to take any open bottles or cans outside the premises (on license) except as an off license and in packs of four minimum. Signage will be in place. Staff training. Special attention on football days.

#### Protection of children from harm

Staff will be trained regarding the protection of children from harm. Our business will have a under 25 challenge policy. No proof, no sale. Signage and posters will go up. Staff training records. Refusal book. Alcohol drinks to be stored away from children. Wine will be stored on top shelf and spirits will be stored behind the counter and the main stock on dry storage locked

#### Designated premises supervisor Mr Lindomar Murija Silva Licence number: 140538 issued by LBC

Case officer: Jeffrey Leib

#### Licensing Act 2003 Schedule 12 Part A

**Regulation 33,34** 

#### **Premises Licence**

**Premises Licence Number** 

15/00654/LAPRE

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Seu Cafe 30 Vicarage Road Watford WD18 0EH

Telephone number

Where the licence is time limited the dates

Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities

| On and off-premises alcohol sales | Mon, Tues, Weds, Thurs, Fri, Sat      | 10:00 - 23:00 |
|-----------------------------------|---------------------------------------|---------------|
| On and off-premises alcohol sales | Sun                                   | 10:00 – 22:30 |
| Late night refreshment            | Mon, Tues, Weds, Thurs, Fri, Sat, Sun | 23:00 - 23:30 |

#### The opening hours of the premises

| Opening times of premises | Mon, Tues, Weds, Thurs, Fri, Sat | 07:00 – 23:30 |
|---------------------------|----------------------------------|---------------|
| Opening times of premises | Sun                              | 08:00 – 23:00 |

Where the licence authorises supplies of alcohol whether these are on and / or off supplies Alcohol is supplied for consumption both on and off the premises

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#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Lindomar Da Silva

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Lindomar Da Silva

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: 140538 Licensing Authority: Luton Borough Council

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#### Annex 1 – Mandatory conditions

(1) No supply of alcohol may be made under the premises licence:

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or(b) at a time when the designated premises supervisor does not hold a premises licence or his personal licence is suspended.

- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) 1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

(4) (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

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- (a) a holographic mark, or
- (b) an ultraviolet feature.
- (5). The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: <sup>1</sup>/<sub>2</sub> pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

(6). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

 $\mathsf{P} = \mathsf{D} + (\mathsf{D} \times \mathsf{V})$ 

where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(7). Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

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(8). (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

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#### Annex 2 – Conditions consistent with the Operating Schedule

#### General

1. Staff will receive training regarding the four licensing objectives.

#### Prevention of crime and disorder

- 2. The Premises Licence Holder and Designated Premises Holder shall participate in Pubwatch and local neighbour association meetings if invited.
- 3. Beers cans for consumption away from the premises will only be sold in packs of a minimum of four.
- 4. No sales of beer, cider or lager of above 6%ABV shall be permitted for consumption away from the premises.
- 5. Customers will not be permitted to take any open bottles or cans containing alcohol away from the premises or to consume the same immediately outside the premises.
- 6. No sales of alcohol for consumption off of the premises shall take place at football match days at Vicarage Road Stadium (except where Hertfordshire Constabulary state such restriction need not apply).
- 7. When football matches are played at Vicarage Road Stadium and police are present, no alcohol sales shall be made during the periods:
  - a. 30 minutes before the start of the match
  - b. 30 minutes after the start of the match
  - c. 30 minutes after the end of the match
- 8. CCTV shall be in use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police.
- 9. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
- 10. The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority.
- 11. The correct time and date will be generated onto both the recording and the real time image screen.
- 12. If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified.
- 13. The Premises Licence Holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.
- 14. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.
- 15. There shall be no alcohol served without food before 1200 hours.

#### Premises Licence page 6

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16. There shall be a minimum price to be paid for alcohol, wine and beer sold before 1200 hours.

#### Prevention of nuisance

- 17. Customers will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly and have consideration for any neighbouring residential properties;
- 18. There will be no more than five customers smoking outside at any one time;
- 19. Ashtrays will be available outside during the times the premises are open, and taken away when the premises are closed.
- 20. The designated premises supervisor or a manager will monitor the noise levels outside on a regular basis and request customers outside of the premises to reduce any excessive noise levels.
- 21. A staff member will clean the area immediately outside the premises for a distance of 10 metres in each direction every two hours and that service will be recorded.
- 22. Signage will be displayed outside the facilities, asking costumers to respect neighbours when leaving the facilities or smoking.
- 23. The designated premises supervisor will warn costumers either verbally and/or by signage regarding illegal motorcycling parking and will report motorcycles parked on Vicarage Road precinct to the Watford Borough Council Parking Service;
- 24. Meetings will be held with local neighbours on a regular basis (at least quarterly unless otherwise agreed by the licensing authority) to monitor complaints about noise and motorcycle parking.

#### Protection of children from harm

25. The premises will operate a Challenge 25 scheme and no sales of alcohol will be made without suitable identification having been shown.

Annex 3 – Conditions attached after a hearing by the licensing authority



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#### Annex 4 – Plans Drawing dated 28.04.15

- 2 JUN 2815 **Watford Licensing Authority** Licensing Act 2003

WATFORD BOROUGH CO

Ref No: 15/00654/ Reg 7: CAPRE

#### **REPRESENTATION FORM FROM INTERESTED PARTIES**

This representation is made in connection with the premises to be licensed as detailed below

| Your name/organisation name/name of body you represent           | Gmy Stacken & CLOTINDE Locker               |
|--|---|
| Organisation name/name of body you<br>represent (if appropriate) | 00  |
| Postal and email address   | GMy CFFEASTS, COM<br>Clotille @FFEASTS, Com |
| Contact telephone number   | 01923-24212900                              |

| Name of the premises you are making a<br>representation about  | SEU CAFE         |
|--|------------------|
| Address of the premises you are making a representation about. | 30 Vichange Long |

Your representation must relate to one of the four Licensing Objectives (see note 4)

| Licensing Objective           | Yes<br>Or<br>No | Please detail the evidence supporting your<br>representation or the reason for your representation.<br>Please use separate sheets if necessary |
|-------------------------------|-----------------|--|
| To prevent crime and disorder |                 |  |
| Public safety                 | ¥15             | MOTOR Cycles are Being Ridden<br>TRADUGH and Partod. ON HE<br>DEDEST RIAN PRECIENT BY SEA<br>CARE CENSTOMERS.                                  |
| To prevent public nuisance    | YES             | AS ABOUR, and Most of There Customer<br>Smoke and No Smoking Area They<br>use Precipit, and Nore Teval HUNG Lise                               |
| To protect children from harm | YES             | ALSO MEN PLAying FOOTBALL in PROC<br>MOTERCYCLES in A PEDESTRICEN<br>Anec  |

| Please suggest any conditions that<br>could be added to the licence to remedy<br>your representation or other<br>suggestions you would like the<br>Licensing Sub Committee to take into<br>account. ** | To have lester and Consideration<br>for The Resident's of the Precive TA<br>and ResPect the Bylaws |
|--|--|
| Signed Q. Stocker  | Date: 15 June 2015   |

P:\Procedures\Licersing\Licensing Act 2003\Licensing Committee\Committee Paperwork\Representation Form interested party or body.doc